Team Minutes

# Date: 13/08/2018

Chair: Leonard Meerwood

Secretariat: Jette McKellar

Attendees: Beau Johnson, Jette McKellar, Leonard Meerwood

Absent: Ryan Smith

Meeting Minutes

|  |  |
| --- | --- |
| Agenda Items | Minutes |
| 1. Metabase – contact use cases | * Investigation into contact list for emailing of reports from Metabase has shown that Metabase will need an email account added to it. Also, when emailing directly from Metabase, user must add each contact to each new email. * Decided to change these use cases to creating a User Guide for Adding a User to Metabase |
| 1. Validation of user input on server and client side of app | * Validation of input is required to be added to the app. In lieu of removing contact uses cases above, Server-Side validation will be completed by Lenny and Client-Side validation will be completed by Jette this iteration. Iteration plan to be updated to reflect this. |
| 1. Menu bar clutter to be fixed | * Menu bar has become cluttered with the addition of extra features for the administrator. Drop-down menus for the various areas to be added for the administrator along with a menu page on initial login. * Jette to create the menu page * Ryan to fix the menu bar |
| 1. Current use cases from last iteration | * Worker Use Case completed * Beau is still working on Login Use Case * Ryan is still working on Delete User (assumed that this not yet complete) |
| 1. Beau overseas for work for two weeks | * Beau advised that he will be overseas for work, dates currently thought to be 27.08.2018 to 7.09.2018. These are to be confirmed. Beau will not be attending meetings due to time differences during this time. |

Actions

|  |  |  |
| --- | --- | --- |
| Action Items | Assigned To | Complete By |
| 1. Amending code naming of “error” from last meeting 2.08.2018 | Hold over until next iteration plan |  |
| 1. User guide | Lenny |  |
| 1. Validation Server-Side | Lenny |  |
| 1. Validation Client-Side | Jette |  |
| 1. Menu bar | Ryan |  |
| 1. Menu page | Jette |  |